

Utah Children's Justice Symposium/ Utah Prosecution Council Domestic Violence Conference 2014

On-Line Conference Registration

We are very pleased to announce the **2014 Children's Justice Symposium / Utah Prosecution Council Domestic Violence Conference** to be held May 13-15, 2014 at the Zermatt Resort in Midway, Utah. The on-line registration materials are available at: <http://www.cjcsym.utah.gov/>. This website currently has live links for the **2014 On-Line Conference Registration Form**, **2014 Symposium Agenda**, and the **2014 Symposium Speaker List with Bios**. The Symposium Agenda includes the Breakout Session Descriptions which can be used for selecting the breakout sessions requested on the registration form.

ALL symposium registrations **MUST** be processed through the on-line electronic system – **No Exceptions**. Absolutely **NO** handwritten and/or faxed forms will be accepted. Payment can be made by mailing in a check or by credit/debit card through the on-line registration system (see specific instructions on the registration form).

Registration Fees:

On-Time Registration Fee is **\$90/person**. In order to qualify for this rate BOTH the registration form and the payment of registration fees must be received by the Utah Children's Justice Center Program, Utah AG's Office **on or before 5:00 pm Friday, April 18, 2014**.

Late-Registration: For ALL registrations received **after** April 18, 2014, the **late registration rate of \$105 / person** will apply. **No exceptions**.

Please keep in mind that submission of the on-line form alone does NOT guarantee on-time registration. Registration is complete and confirmed only when BOTH the completed on-line registration form AND payment for that registration has been received by the Utah Children's Justice Center Program, Utah AG's Office.

Please also note that Symposium Registration does **NOT** include hotel lodging. All lodging reservations and payments must be made separately and directly with the hotel.

Please contact Laura Seklemian at: 801-281-1238 or by email at: lseklemian@utah.gov if you have questions about this process.

Registration and Information at the Symposium

The **2014 Utah Children's Justice Symposium / UPC Domestic Violence Conference Registration and Information Table**, located on the Second Level of the Main Conference Center just outside the Matterhorn Ballroom, will be staffed during the following times to provide information and answer questions.

During the Symposium, if no one is available at the Registration Table and you have an **urgent** matter that needs attention, call Laura Seklemian at 801-834-7171 or Leslie Mascaro at 801-560-2345.

Tuesday, May 13, 2014	9:00 am	to	5:30 pm
Wednesday, May 14, 2014	7:30 am	to	5:30 pm
Thursday, May 15, 2014	7:30 am	to	1:00 pm

Lodging at Zermatt Resort

Symposium attendees who want to make hotel lodging reservations at the Zermatt Resort can do so by contacting the hotel directly at: **866-937-6288**. Please be sure to mention that you are participating in the **2014 Children's Justice Symposium / UPC Domestic Violence Conference** in order to qualify for the negotiated state rates:

\$90 / night for a single occupancy (one person per room) PLUS TAX and
\$99 / night for double-occupancy (two people per room) PLUS TAX

Once your reservations are made, you are responsible for any and all changes, cancellations and/or other charges related to that reservation. We suggest that you check with the hotel regarding cancellation and change policies. All rooms are available on a first-come, first-served basis. Therefore, please make your lodging reservations as soon as possible.

Again, remember that registering for the Symposium does **NOT** include lodging. All lodging reservations must be handled separately and directly with the hotel. Visit Zermatt's website to learn more about the resort: <http://zermattresort.com/resort/>.

Hotel Check-In and Check-Out

Zermatt has, again this year, arranged for **special check-in** and **check-out** times for Symposium Participants. Hotel Check-In time on **Tuesday, May 13, 2014**, is **3:00 pm** and Check-Out time on **Thursday, May 15, 2014** is **1:00 pm** to allow for people to check out after the final session. Please note, however, that the late check-out time puts the hotel staff at a bit of a disadvantage as they have to get the rooms cleaned for in-coming guests. So, if you can check-out earlier, please do. It will be greatly appreciated. Additionally, as the hotel has already made these special considerations, please do **NOT** ask for any further late check-out concessions. Thank you.

General Conference Information

We are excited about the wonderful line-up of excellent speakers and presentations for this year's Symposium. We are looking forward to a great turnout of attendees from across the State of Utah. In an effort to help things run as smoothly as possible, please note the following:

- 1) **No babies / toddlers / children** will be allowed in the main Conference Center during times when presentations are in session. **No exceptions**. If your family members are joining you for meals, they are welcome in the dining areas during the times meals are served (providing they have purchased the required meal tickets – see information below). After

meals and once the Symposium is back in session, they are free to return to the hotel to enjoy the fabulous amenities available at Zermatt as well as in the rest of the Heber Valley.

- 2) **No dogs, except Service Dogs**, of course will be allowed in the main Conference Center during the Symposium.
- 3) When the Breakout Session rooms are full – all seats are taken – the rooms will be closed. Once the doors are closed,

you'll be asked to find another session to attend. The rooms have been set to fullest capacity seating and no additional chairs will be added to aisles, sides, etc. so that we stay in compliance with fire codes and regulations. If you want to attend a specific session, plan to get there early to make sure you get a seat.

- 4) Due to the large number of attendees this year, we are asking for your cooperation in getting to and from presentation sessions and meals in a timely manner, allowing the Symposium to keep things running on time. The Agenda provides descriptions of the presentations available. Please take some time before the beginning of a particular session to decide what you want to attend and where the session is being presented. If you have questions about where things are located, floor diagrams are available in the Symposium Program as well as at the Conference Registration and Information Table.

Conference Meals

Breakfast will be served on both **Wednesday**, May 14, 2014 and **Thursday**, May 15, 2014, from **6:30 am to 8:15 am** in the Matterhorn Ballroom. **Lunch** on **Wednesday**, May 14, 2014, will be served from Noon to 1:30 pm **outside the Bernese Exhibit Hall** (weather permitting).

Both breakfasts and Wednesday's lunch are included as part of the registration fee paid by Symposium Attendees. Please note: Your **NAME TAG** will serve as your meal ticket and you will **NOT** be allowed entrance into meals without a NAME TAG. **No Exceptions.**

Additional Meals for GUESTS are Available for Purchase: Meals can be purchased for Symposium Attendees' family members / guests by pre-ordering meals on the **On-Line Conference Registration form** or by contacting Laura Seklemian by phone at: **801-281-1238** or by email at: lseklemian@utah.gov . If you order them using your registration form, you can pay with a credit/debit card. If you call in your order, you will need to mail in a check. **Breakfast is \$10.00 / person** and is available both Wednesday and Thursday. **Lunch is \$13 / person** and is available on Wednesday. Prices are the same for both children and adults. **Additional meals must be ordered and payment received on or before Friday, May 2, 2014.** **No exceptions.**

Meal tickets for pre-purchased meals will be distributed to Symposium Attendees with their Registration Materials at the Conference Registration Table. If anyone is interested in purchasing meals when they arrive on-site, please check at the Registration Table immediately to see if meals are still available for purchase.

IMPORTANT: Name Tags or Meal Tickets are REQUIRED for entry into the dining room or buffet lines. No exceptions.

Presentation and Session Handouts

The handouts, notes and associated materials for most presentations and sessions being presented at the **2014 Children's Justice Symposium / UPC Domestic Violence Conference** will be available on the CJC Symposium Website approximately one week prior to the Symposium for your review and convenience.

Continuing Education Credit

Continuing Education Credit is available for attorneys, law enforcement officers, social workers and victim advocates who attend the Symposium. In order to receive Continuing Education Credit, please indicate the type of credit on your **On-Line Conference Registration form** (available at: <http://www.cjcsym.utah.gov/>). If you have already completed and sent in your

conference registration, please contact Laura Seklemian at: 801-281-1238 or by email at: lseklemian@utah.gov to request CEUs.

IMPORTANT: In order to receive CEUs, Symposium Attendees **MUST sign in** at the Conference Registration Table **each day** of the conference. Signing in is the responsibility of the Symposium Attendee. If you do not sign-in, we have no way to verify your attendance if requested to do so by your accrediting agency. **No exceptions.**

CLE Education (Legal)	15 hours	POST Education (Law Enforcement)	15 hours
NASW Education (Social Workers)	15 hours	NOVA Education (Victim Advocates)	TBD
		(dependent on individual session attendance)	

Continuing Education Certificates will be distributed at the **end of the conference** at the Registration Table. **No exceptions.**

Parking

Please park in designated parking lots, NOT on the residential streets that surround the resort. Cars not parked properly will be ticketed and towed at the owner's expense. Thank you.